Updating your Information in Church Connect

1. **Visit Church Connect by going to https://bath.churchtrac.com or selecting the link from the Church Connect (found under About) on the church website.**
2. **Select "Sign In" located in the top right corner.**
3. **Enter your e-mail and the passcode provided.**
4. **Select the three-bars in the upper left corner.**
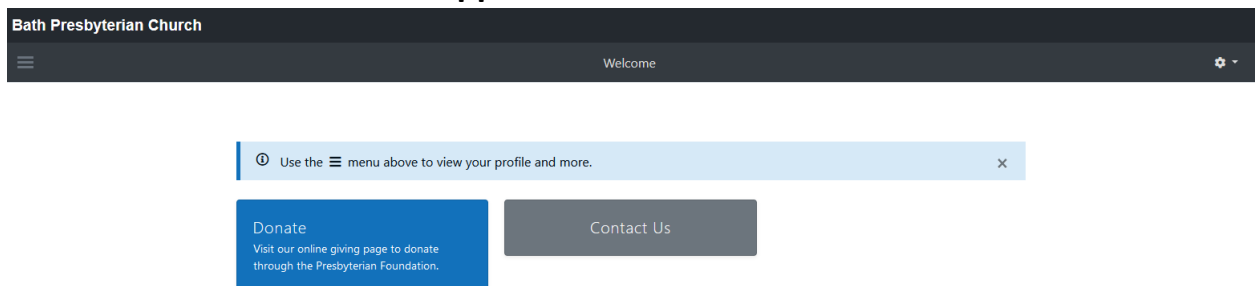
5. **Select "My Profile". *The item will turn blue when you hover over it.***
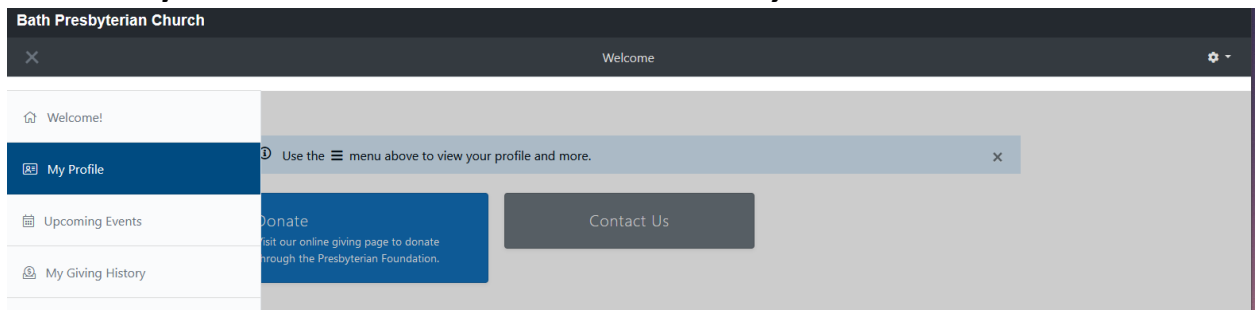
6. **View and/or update your information.**
   Mobile Phone numbers may be sent text messages from the church should the need arise.
   We hope to offer a Church Connect Online Directory for signed in members in the future – be sure to choose Yes or No to indicate whether you are interested in being included in it. The
7. **You can sign out by selecting the gear icon then "Sign Out" in the upper right corner.**